



**DANGER**  
Keep Clear of:  
Yellow Crane Paths  
White Pedestrian Walkways



**PPE Must be worn at all times whilst on the terminal**  
**Yield to all pedestrians and obey terminal signage**

## Empty Container Drop offs

### Procedure for the safe removal of a container from an external trailer

1. Please open the trailer twistlocks before entering the terminal.
2. You must follow the traffic management system to the appropriate container offloading area as indicated in the Checkin office. Terminal layout maps are located on the DFT App.
3. Proceed to the allocated area.
4. You **must stay** in the truck cabin during the off-loading operations, do not dismount or exit the vehicle.
5. The empty container handler (ECH) will proceed with the container removal.
6. **Do Not** move away until the off-loading operation is complete and the ECH is clear of the loading area.
7. Safely proceed to the exit in accordance with the traffic management system. **Do Not** leave your truck at any time.

## **Empty container Pick Up**

### **Procedure for the collection of an empty container by an external haulier**

1. Please open the trailer twist locks before entering the terminal.
2. You must follow the traffic management system to the appropriate container loading area as indicated in the Checkin office. Terminal layout maps are located on the DFT App.
3. Proceed to the allocated area.
4. You must stay in the truck cabin during the loading operation, do not dismount or exit the vehicle.
5. The ECH will retrieve the appropriate container. You may be required to reverse to align the trailer twist locks with the container ISO points, the ECH operator will indicate by horn when you are positioned correctly.
6. Once the container has been loaded the ECH operator will notify you by horn or clear hand signal that the operation is complete.
7. Safely proceed to the exit in accordance with the traffic management system. When the vehicle has come to the **STOP** sign at the exit of the empty park. Only then it is safe to lock the trailer twist locks. PPE must be worn.
8. Leave the terminal once the barrier has been fully raised. **Do Not** leave your truck at any time.

**Note: If the container for collection needs to be inspected before exiting the terminal, you must proceed to the designated inspection area's appropriate to your location (please refer to map).**

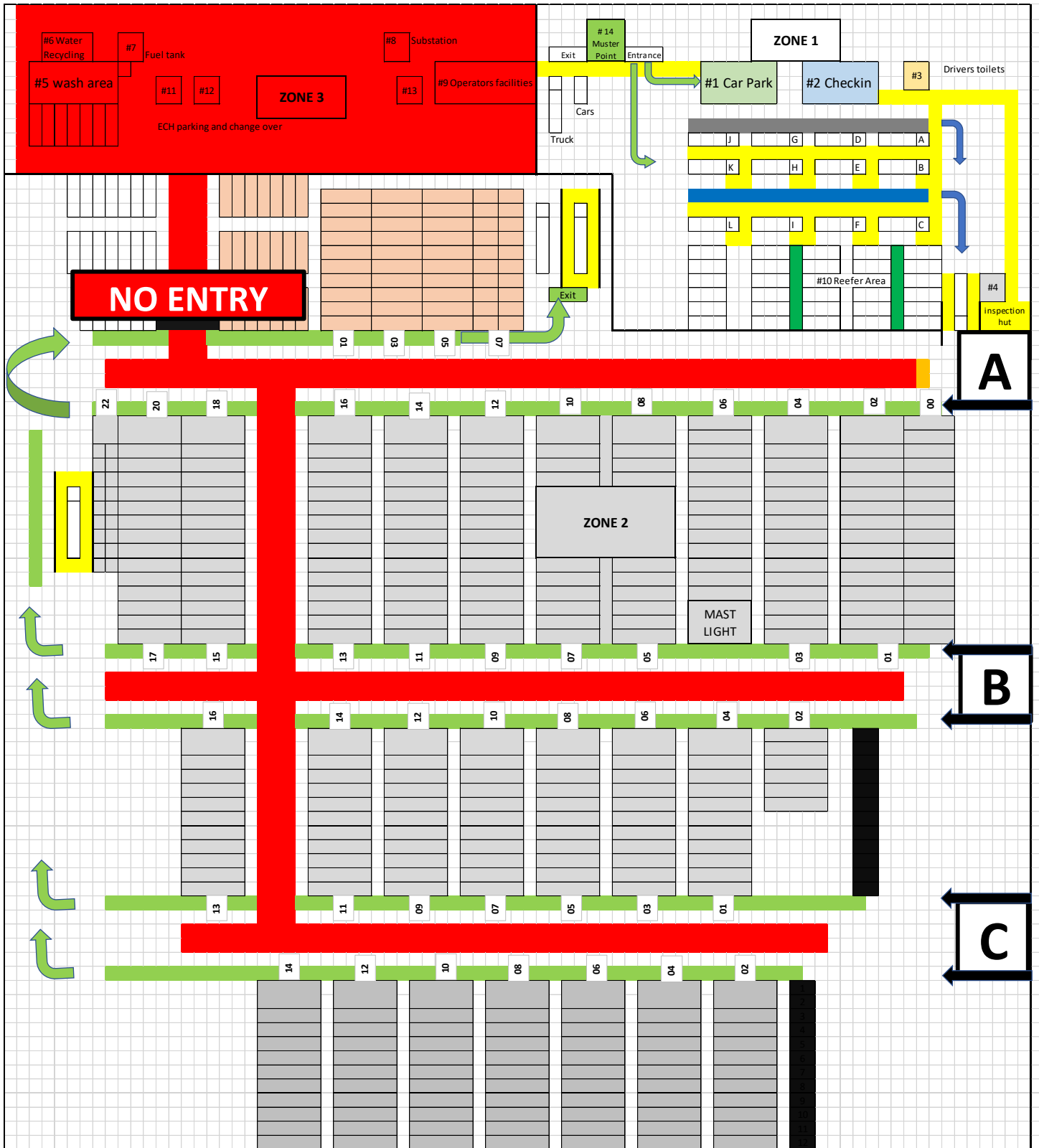
## DFID Site Regulations:

- 20km/h speed limit • Obey all signage throughout the Depot • PPE must be worn while on site at all times— HI visibility clothing, Safety Footwear and Hard hat • Follow all footpaths while entering / leaving the office • There will be a **Zero** tolerance policy on site regarding the above procedures
- Hauliers must not enter any container stacks at any time.

IF YOU NEED ASSISTANCE CALL THIS NUMBER

DFID Gatehouse: 014405751

**Please read this document to indicate you have read and fully understand the rules: this is for your safety.**



**NO ENTRY**

**ZONE 1**

**ZONE 3**

**ZONE 2**

MAST LIGHT

**Legend**

ZONE 1 CAUTION: Pedestrian Area

ZONE 2 CAUTION: STRICTLY STAY IN CAB

ZONE 3 CAUTION: Container Repairs area, No Pedestrian Area

Yellow Pedestrian Walk ways

Green Truck route

Red ECH (large Equipment) routes

DFID is broken down into 3 main locations:

Location A

Location B

Location C

Each location is then numbered.

Even numbers are located to the left of each location and odd numbers are located to the right.